



May 2010

GUIDELINES FOR FUNDRAISING FOR MENELIK PARTNERSHIP

Firstly we would like to say a big thank-you for your interest and support in our work and for wishing to raise money for Menelik Partnership.

We just need to let you know of a few guidelines which we would ask you to follow when planning your event. We are always pleased to talk through your ideas with you and may be contacted on 07758078910 or 07842177344 for an informal chat.

There are so many different ways of raising money whilst having a bit of fun at the same time. We do however have to be mindful of a few points which we are obliged to list below, but please don't let this curb your enthusiasm, they are just a few points which you need to bear in mind before you get started.

1. Please make sure that any event you plan does not put you or any participants in any danger or be a risk to your health.
2. Menelik Partnership cannot be held responsible for any accidents or injury incurred during a fundraising event on their behalf. Please make sure that you take out any necessary insurance – this is mainly if you are planning a bungee or parachute jump or similar.
3. Menelik Partnership cannot be associated with any event with a political or religious element.
4. As our work is with and for the benefit of children, Menelik Partnership cannot be associated with any event that puts children at risk or in an inappropriate setting.
5. Despite their popularity, Menelik Partnership cannot condone fundraising by way of naked calendars or similar.
6. If you are raising money for a specific project or item then we will make sure that you are sent photographs and updates on the project so that those who have donated money can see where it is going to.
7. If you are applying to Charitable Trusts or Foundations then please contact the fundraising team for further advice and information. If you are successful in getting money for a specific project then we will ensure that the money is spent appropriately and proof is provided for the Trust once the money is spent.

We are sorry if this sounds a bit officious but as an organisation that depends on fundraising to provide its service to children in the DRC, we just have to follow certain guidelines.

Thank you once again for your marvellous support which is very much appreciated by us all in the UK and DRC.

If you have any further queries then please contact Theodore on 01223 769 300 / 07842 177 344 or Sally on 07758078910